

**DEPARTMENT OF COMMUNITY PLANNING, HOUSING AND DEVELOPMENT  
PLANNING DIVISION**

**COMMUNITY CODE ENFORCEMENT PROGRAM**

**PROGRAM MISSION:** The mission of the Community Code Enforcement Program is to enforce codes designed to ensure that all properties meet the minimum code requirements and improve the quality of life for Arlington residents.

The Community Code Enforcement Program enforces four codes: the Zoning Ordinance, the Property Maintenance Code of the Building Officials and Code Administrators (BOCA), the Noise Control Ordinance, and the Garbage, Refuse and Weeds Code. The Code Enforcement Office identifies code violations both through proactive inspections as well as by complaints.

<b>Community Code Enforcement Program</b>				
	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>% Change:</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Proposed</u>	<u>'05 to '06</u>
<b>Personnel</b>	\$749,682	\$880,699	\$948,414	8%
<b>Non-Personnel</b>	108,291	104,753	104,753	-
<b>Total Expenditures</b>	857,973	985,452	1,053,167	7%
<b>Fees</b>	1,900	8,000	4,000	-50%
<b>Grants</b>	-	500	500	-
<b>Total Revenues</b>	1,900	8,500	4,500	-47%
<b>Net Tax Support</b>	\$856,073	\$976,952	\$1,048,667	7%
<b>Authorized FTEs</b>	14.8	14.8	15.0	
<b>Funded FTEs</b>	14.8	14.8	15.0	

**SIGNIFICANT BUDGET HIGHLIGHTS:**

- ↑ An increase in personnel costs (\$67,715) reflects normal salary and benefits adjustments and also includes the transfer in of a 0.1 FTE from the DCPHD Housing Division and the transfer in of a 0.1 FTE from DES to make a part-time Community Code Inspector position a full-time FTE in FY 2006.
- ↓ The decrease in revenue (\$4,000) is due to the reduction in collectable fees from the Civil Penalties Program.

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**PERFORMANCE MEASURES:**

	<b>FY 2002 <u>Actual</u></b>	<b>FY 2003 <u>Actual</u></b>	<b>FY 2004 <u>Actual</u></b>	<b>FY 2005 <u>Estimate</u></b>	<b>FY 2006 <u>Estimate</u></b>	<b>FY 2006 <u>Goal</u></b>
<i><u>Mission Outcome</u></i>						
Number of total units in projects inspected under the Full Code Program (1)	1,144	1,372	453	1,285	1,285	1,285
Number of units inspected under the Full Code Program (2)	298	567	439	318	318	318
Number of major violations (3)	N/A	281	56	155	155	124
Rate of major violations (4)	N/A	49%	12%	49%	49%	39%
Number of units inspected under Full Code Program meeting minimum code standards	N/A	314	14	159	159	318
Percentage of violations corrected	N/A	100%	77%	100%	100%	100%
<i><u>Customer Measures</u></i>						
Number of dilapidated structures demolished or put into productive use	N/A	N/A	34	44	20	20
<i><u>Workload Measures</u></i>						
Number of code enforcement cases	3,289	3,686	3,342	3,500	3,500	3,500
Number/percentage of code enforcement cases identified by staff	1,684/51%	1,935/52%	1,779/53%	2,100/60%	2,100/60%	2,100/60%

- (1) Goal is 5% each year of the units that are 30 years or older.
- (2) Goal is 25% of the units in these projects.
- (3) Certain predetermined violation types.
- (4) Rate of major violations equals the number of major violations divided by the number of units inspected.

**FUTURE BUDGET CONSIDERATIONS:**

- ❖ The County's increased emphasis on proactive code inspection and the number of use permits with conditions to be enforced (including at night), combined with the existing Full Code Program, will continue to place a strain on this program's resources. Additional resources will be required if additional services are desired.
- ❖ Financial resources for clean-up of properties and demolitions will continue to be needed in the future as this becomes a more integral part of the work done by the Section.