

**CHILD CARE OFFICE AND CHILD DAY CARE SERVICES**

**PROGRAM MISSION**

To reduce risks and ensure the health, safety and welfare of children in child care facilities through licensure and training, and to assist parents in becoming more self-sufficient by providing financial support for childcare services to low-income families.

- **Licensure** of day care facilities helps to prevent risks to children and assure an acceptable level of quality care. The Child Care Office staff licenses early childhood programs; family day care homes; and private, parochial, and technical schools through implementation of three local ordinances. Local codes are more stringent than state licensing regulations, which address early childhood programs and only family day care homes with six to nine children. The County licensing program supplements, as well as complements, the state's efforts.
- **Financial support** for childcare is available to low-income families in the form of a subsidy. A childcare subsidy is mandated for TANF/VIEW recipients with eligible children and other low-income working families earning up to 185% of the federal poverty level. Parents may pay a portion of the day care cost, based on their income and family size. The Federal and State Child Care Block Grant Program provides the major funding for this program.

**PROGRAM FINANCIAL SUMMARY**

	FY 2006 Actual	FY 2007 Revised	FY 2008 Proposed	% Change '07 to '08
Personnel	\$770,773	\$655,506	\$645,784	-1%
Non-Personnel	283,025	134,164	136,852	2%
Purchase of Service	3,272,701	3,239,684	2,969,060	-8%
<b>Total Expenditures</b>	<b>4,326,498</b>	<b>4,029,354</b>	<b>3,751,696</b>	<b>-7%</b>
State Share	349,144	430,129	295,693	-31%
Purchase of Service	3,086,891	2,741,300	2,585,738	-6%
<b>Total Revenues</b>	<b>3,436,035</b>	<b>3,171,429</b>	<b>2,881,431</b>	<b>-9%</b>
<b>Net Tax Support</b>	<b>\$890,463</b>	<b>\$857,925</b>	<b>\$870,265</b>	<b>1%</b>
Authorized FTEs	10.8	9.0	9.0	
Funded FTEs	10.8	9.0	9.0	

**SIGNIFICANT BUDGET HIGHLIGHTS**

- ↓ Personnel expenditures decrease due to staff turnover and the retirement of two long tenured employees, which is partially offset by normal salary increases, an increase in employer retirement contributions to maintain full funding of the retirement fund, and a 15 percent increase in employer health insurance rates.
- ↑ Non-personnel expenditures include utility cost decreases based on actual spending and rate adjustments. These decreases are offset by non-discretionary contractual rent increases and non-profit increases for the Northern Virginia Family Services' Early Head Start Program.
- ↓ Purchase of service expenditures, purchase of service revenues, and state share revenues decrease due to a reduction of federal pass thru funding for child care services.

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**PERFORMANCE MEASURES**

**Child Care Office**

Critical Measures	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Estimate	FY 2008 Estimate	FY 2008 Goal
Number of violations corrected in child care facilities	23	24	25	25	24	24	N/A
Number of facilities with complaints resolved within compliance date	24	20	20	12	18	18	N/A

Supporting Measures	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Estimate	FY 2008 Estimate	FY 2008 Goal
Percent of facilities with complaints resolved within compliance date	96%	95%	95%	95%	95%	100%	100%
Percentage of child care providers receiving licenses within established timeframes	N/A	97%	95%	90%	98%	98%	100%
Number of violations found in child care facilities	23	24	25	25	24	24	N/A
Number of day care homes where quality of care improved through training	275	253	200	201	201	225	225
Percentage of child care providers satisfied with licensure process	N/A	95%	95%	90%	90%	90%	100%
Percent of child care providers and potential providers with complaints regarding licensure process	N/A	5%	5%	10%	5%	5%	0%
Total child care slots	4,574	4,500	4,490	4,318	4,350	4,350	4,350
Family day care homes licensed	282	245	200	201	200	200	200
Early childhood programs licensed	62	66	72	62	65	65	65
Visits to family day care homes announced	280	245	169	162	165	165	165
Visits to family day care homes unannounced	293	253	295	119	130	130	130
Visits to early childhood programs announced	62	66	71	64	70	70	70
Visits to early childhood programs unannounced	62	66	111	45	55	55	55
Number of facilities with complaints	25	21	13	10	10	10	10

- There is a continual decrease in the number of licensed providers due to relocation to affordable outlying counties. Some licensed providers have chosen to become inactive.
- Training is mandatory for first aid and highly encouraged for child development and best practices. Not all providers participate in training.
- Timeframes for receiving licenses for child care providers is impacted when providers do not complete required paperwork on time. Assistance is provided when necessary.
- The decrease in announced visits to family day care homes in FY 2005 and beyond is due to staff vacancy and decline in the number of licensed providers. Currently, a licensing specialist conducts one announced visit.
- Responsibilities shifted which allowed staff to conduct more unannounced visits to early childhood programs in FY 2005 and several visits were required to a few programs to resolve and ensure corrections to violations.

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Child Day Care Subsidy Program

Critical Measures	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Estimate	FY 2008 Estimate	FY 2008 Goal
Number of TANF/VIEW participants who found employment with the assistance of day care subsidy	85	87	86	87	89	89	89

  

Supporting Measures	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Estimate	FY 2008 Estimate	FY 2008 Goal
Percentage of persons surveyed who are satisfied with timely response to day care requests	N/A	80%	80%	80%	90%	90%	90%
Number of children receiving day care subsidy: Non-VIEW day care	498	509	356	325	350	350	350
Number of children receiving day care subsidy: TANF/VIEW daycare	85	87	122	89	100	100	100
Number of children receiving day care subsidy: Head Start	60	60	198	43	75	75	75
Number of children receiving day care subsidy: Total	643	656	676	630	650	650	650

- The decrease in the number of non-VIEW clients served is based on eligibility. Families may no longer be eligible for services because of income and/or relocating out of agency jurisdiction.
- The increase in number of TANF and TANF/View clients served in FY 2005 is based on eligibility.
- The increase in Head Start eligible children in FY 2005 is because more families qualified for free extended day services. More slots were available during FY 2005 due to numbers of children transitioning into kindergarten.