

**PLAN REVIEW SECTION**

**PROGRAM MISSION**

To ensure building construction documents meet adopted code requirements and support public health, safety and welfare.

This Section reviews construction plans for new construction and alterations to residential and commercial buildings. The plan reviewers verify the code compliance of building components and design, including fire alarm and sprinkler systems; structural adequacy; sanitary plumbing; efficient heating and cooling systems, electrical installations; accessibility requirements; energy efficiency standards; and elevator and escalator safety. The plan review staff advises field inspectors on complex code issues, assist as field inspectors when staffing and work levels indicate the need, and participate in inter-departmental programs such as Full Code Inspections, the Green Building Program, and in meeting the training and educational needs for all staff.

**PROGRAM FINANCIAL SUMMARY**

	FY 2006 Actual	FY 2007 Revised	FY 2008 Proposed	% Change '07 to '08
Personnel	\$697,240	\$895,660	\$1,062,838	19%
Non-Personnel	259,069	273,000	287,235	5%
<b>Total Expenditures</b>	<b>956,309</b>	<b>1,168,660</b>	<b>1,350,073</b>	<b>16%</b>
Fees	956,309	1,168,660	1,350,073	16%
Grants	-	-	-	-
<b>Total Revenues</b>	<b>956,309</b>	<b>1,168,660</b>	<b>1,350,073</b>	<b>16%</b>
<b>Net Tax Support</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100%</b>
Authorized FTEs	8.0	10.0	11.0	
Funded FTEs	8.0	10.0	11.0	

**SIGNIFICANT BUDGET HIGHLIGHTS**

- ↑ Personnel expenditures include normal salary increases and corresponding increases to overtime pay, an increase in employer retirement contributions to maintain full funding of the retirement fund, and a 15 percent increase in employer health insurance rates. It also includes the addition of one limited-term construction plans examiner position (\$94,008, 1.0 FTE).
- ↑ The non-personnel budget reflects the addition of funds to cover the costs for the new position (\$14,235).

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PERFORMANCE MEASURES

Critical Measures	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Estimate	FY 2008 Estimate	FY 2008 Goal
Plan reviews	11,880	14,340	16,143	17,130	16,880	17,000	17,000
Staff hours of review per permit	4.25	4.32	4.50	4.75	5.00	5.00	3.00
Plan reviews per plan reviewer per day [average]	7.7	6.0	11.0	10.0	10.0	8.0	8.0