

*Our Mission: To improve the housing, neighborhood and economic conditions of Arlington County's low and moderate income residents by effectively administering the Community Development and Community Services Block Grants (CDBG and CSBG).*

**FY 2008 PRIORITIES**

The County's Five Year Consolidated Plan guides the Community Development program priorities:

- To provide adequate housing; broaden housing choices; and minimize displacement for all persons, especially low and moderate income persons, minorities and persons with mental and physical disabilities.
- To provide an array of programs as strategic improvements in the quality of life in Community Development Neighborhood Strategy Areas (NSAs).
- To provide economic opportunities for low and moderate income persons.
- To ensure the participation of Arlington's low and moderate income and multi-cultural communities in the annual program development and implementation.

Community Development staff responsibilities include:

- Develop the annual Community Development Block Grant (CDBG) and Community Services Block Grant (CSBG) program and funding recommendations.
- Provide technical assistance, monitor and evaluate program activities.
- Coordinate, implement and evaluate community development activities in the NSAs.
- Ensure compliance with federal regulations (e.g. environmental, labor standards, and acquisition) through financial management and oversight.
- Assist citizens to participate in the planning, implementation and evaluation of the program; provide staff support for the Community Development Citizens Advisory Committee (CDCAC).

**PROGRAM FINANCIAL SUMMARY**

	<b>FY 2006 Actual</b>	<b>FY 2007 Revised</b>	<b>FY 2008 Proposed</b>	<b>% Change '07 to '08</b>
Personnel	\$910,514	\$943,971	\$627,933	-33%
Non-Personnel	1,409,741	872,954	1,188,992	36%
<b>Total Expenditures</b>	<b>2,320,255</b>	<b>1,816,925</b>	<b>1,816,925</b>	<b>-</b>
Program Income	93,907	-	-	-
Grants	2,226,348	1,816,925	1,816,925	-
<b>Total Revenues</b>	<b>2,320,255</b>	<b>1,816,925</b>	<b>1,816,925</b>	<b>-</b>
<b>Net Tax Support</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Authorized FTEs</b>	<b>11.0</b>	<b>11.0</b>	<b>6.50</b>	
<b>Funded FTEs</b>	<b>11.0</b>	<b>11.0</b>	<b>6.50</b>	

**COMMUNITY DEVELOPMENT**

**SIGNIFICANT BUDGET HIGHLIGHTS**

In response to continuing reduction of federal grant funds, major changes were made in FY 2007 to the administration of the CDBG Program. Five positions (two Neighborhood Planners, one Neighborhood Services Division Chief, and two Administrative Tech positions) supported by the CDBG funds were eliminated. Also eliminated was CDBG support for Parks, Recreation and Cultural Resources (PRCR) programs operating in the Neighborhood Strategy Areas. In addition, the State designated Arlington County a local Community Action Agency in July 2006. As a result, the Department of Community Planning, Housing and Development's (DCPHD) Housing Division now receives and administers funding for the Community Services Block Grant (CSBG). The CSBG funds will be managed with the CDBG funds in a new Community Fund that replaces the old Community Development Block Grant Fund. The Community Development Fund will enable support for several new initiatives, including a nonprofit capacity-building fund.

The FY 2008 CDBG program budget includes \$1,816,925 in grant funds from the U.S. Department of Housing and Urban Development for Arlington and the City of Falls Church and an estimated \$1,786,000 of program income (from loan repayments and subrecipient revolving fund activity). The City of Falls Church will receive \$85,577 of the grant funds under a Cooperation Agreement with the County. The CSBG program budget, estimated at \$279,000, includes grant funds from the U.S. Department of Health and Human Services, administered by the Virginia Department of Social Services. The CSBG budget is included in DCPHD's Housing Division General Fund budget. Both programs, developed from proposals received in October 2006, will address the County's Community Development program priorities through the programs detailed on the following pages. (Due to uncertainty of federal appropriations, the FY 2008 grant amounts for CDBG and CSBG are estimated at the FY 2007 level. Should the actual grant amount be lower, several ongoing programs will be reduced proportionately and a recommended new program will not be funded.)

- ↓ FY 2008 personnel expenditures include normal salary increases and an increase in employer retirement contributions to maintain full funding of the retirement fund, and a 15 percent increase in employer health insurance rates. The net decrease (\$316,038) reflects the reduction of 4.5 positions. Five positions were eliminated in response to continuing reduction of federal grant funds. Due to a technical correction, 0.5 FTE was transferred to the Community Development program from the General Fund.
- ↑ FY 2008 non-personnel expenditures include funding reallocated from the personnel budget from eliminated positions (\$316,038).

**PERFORMANCE MEASURES**

Critical Measures	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Estimate	FY 2008 Estimate	FY 2008 Goal
Single family households assisted to improve condition of their housing	64	54	43	51	53	53	55
Multi-family units occupied or completed	713	11	79	115	464	305	400
Percentage of acquired/completed units occupied by low/moderate income tenants	100%	100%	100%	100%	75%	100%	60%
Persons assisted through training and job placement	191	170	178	207	150	150	150
Persons assisted through training and job placement: Success rate	85%	78%	84%	73%	70%	70%	70%
Percentage favorable rating by CDBG applicants	N/A	N/A	88%	78%	95%	100%	100%
Percentage of favorable rating by CDCAC members	N/A	N/A	100%	93%	95%	100%	100%

**DEPARTMENT OF COMMUNITY PLANNING, HOUSING AND DEVELOPMENT**  
**FUND BUDGET SUMMARY**

**COMMUNITY DEVELOPMENT**

Critical Measures	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Estimate	FY 2008 Estimate	FY 2008 Goal
Percentage of households satisfied with home improvements	98%	92%	100%	100%	95%	100%	100%
CDBG/CSBG subgrantees/ CDBG/CSBG - assisted activities	25/38	24/35	24/34	25/34	29/35	30/35	30/35
Households receiving counseling and referrals to meet housing needs	1,120	1,089	726	802	750	825	825
Households assisted through housing events, workshops, and materials	1,717	1,666	1,576	1,678	1,600	1,800	1,800
Persons assisted by bilingual, youth, and similar neighborhood activities	1,534	2,864	2,640	3,082	2,200	2,000	2,000

- The above measures are aggregated for similar Community Development funded programs and outcome performance measures are available for each individual program. Activities are implemented by County staff and subrecipients.
- Job placement success rate measures the percentage of clients who remain employed 90 days after placement.
- The Multi-family Units Occupied or Completed and Percentage of Acquired/Completed Units Occupied by Low/Moderate Income Tenants measures vary from year to year, depending on nonprofits ability to acquire property and fund development. Because of various constraints, some projects are less than 100 percent occupied by low/moderate income tenants by design. CDBG funds support some of the housing development costs of nonprofit sponsors.

**FUTURE BUDGET CONSIDERATIONS**

- CDBG and CSBG grant amounts may continue to decline, as CDBG formula changes are under consideration at the federal level, impacting the County's ability to meet affordable housing goals, implement community development activities, and administer the program.

**FUND STATEMENT**

	FY 2006 Actual	FY 2007 Revised	FY 2008 Proposed	% Change '07 to '08
Beginning Balance, July 1	-	-	-	
Program Income*	\$93,907	-	-	
Federal Revenue (Carryover)**	165,917	-	-	
Federal Revenue (New)	2,060,431	1,816,925	1,816,925	-
<b>Total, Balance and Revenues</b>	<b>2,320,255</b>	<b>1,816,925</b>	<b>1,816,925</b>	<b>-</b>
<b>Total Expenditures</b>	<b>2,320,255</b>	<b>1,816,925</b>	<b>1,816,925</b>	<b>-</b>
<b>Closing Balance, June 30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\* FY 2006 expenditures include \$93,907 in program income received during that year.

\*\* Federal Revenue Carryover funds for FY 2006 reflects unspent CDBG funds from prior years.