



DEPARTMENT OF COMMUNITY PLANNING, HOUSING and DEVELOPMENT
Inspection Services Division

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FEES SCHEDULE

Effective July 1st, 2009

I. BUILDING & MECHANICAL FEES

General

1. All fees required by this section must be paid prior to release of the permit.
2. A filing fee equal to thirty five percent (**35%**) of the total permit fee must be paid at the time of permit application filing. The filing fee is included in the total permit fee specified in this ordinance. The filing fee amount shall not be refunded if no permit is issued.
3. Permit fees are calculated and collected for each permit application. When an application includes multiple buildings, a separate fee will be assessed for each building on which construction will be done under the permit as defined in the building code, or as identified by a separate mailing address.
4. Plan revisions include any changes made by the applicant to the approved construction documents. The fee for plan revisions shall be the higher of the minimum fee under this ordinance for new work shown in the revised plans, or the revision fees as follows:
 - a. Each single family detached and attached dwelling per square foot of area affected by revision..... \$0.07
 - b. Revision to other buildings per square foot of area affected by revision..... \$0.08
 - c. Commercial interior alteration revision fee per discipline (i.e., Building, Mechanical, Plumbing, Electrical, Fire revisions)..... \$54.00
5. Re-inspection fee after the first or subsequent disapproval..... \$65.00
6. Special locking system per door..... \$50.00
7. Issuance of Capacity Certificates – Each..... \$50.00
8. Antennas and Awnings – Each..... \$100.00
9. Work without permit per occurrence, in addition to all other fees..... \$109.00
10. Overtime inspection fee:
 - a. Two (2) hours minimum..... \$109.00
 - b. Each additional hour, per hour, per inspector..... \$54.00
11. The following additional fees shall apply to each permit covered under this ordinance:
 - a. a Fee levy as authorized by USBC for Code Academy activities, currently set at (2%).
 - b. a 10% automation enhancement surcharge, and
 - c. a 15% indirect cost surcharge.

A. Payment required:

Notwithstanding anything in this section, there shall be no fees assessed for the permit required by the building code for the erection or alteration of a building or structure performed by or for the Washington Metropolitan Area Transit Authority in connection with the construction, alteration, repair or maintenance of bus and rapid rail system; or the Northern Virginia Regional Park Authority. No permit required by the building code shall be valid until the prescribed fee has been paid to the treasurer of Arlington County.

B. New buildings and additions:

For a permit for the construction of a new building or addition to a building or structure except for one-and two-family dwellings, the fee shall be seventy five cents **(\$0.75)** per gross square foot of total floor area or the minimum permit fee whichever is greater. Permit fee for the construction or replacement of a fence requiring a permit by the Building Code, tower, wall, or other structure not defined as a building shall be fifty four cents **(\$0.54)** per gross square foot of total area or linear foot (as applicable) or the minimum permit fee whichever is greater.

The permit fee for new construction and additions to one- and two-family detached and attached buildings shall be fifty four cents **(\$0.54)** per gross square feet of total floor area. Thirty five percent **(35%)** of the permit fee shall be paid at the time plans are submitted for review. This amount shall not be refunded if no permit is issued.

An applicant must provide building dimensions, square footage, use group, construction type, and numbers of floors including basements, in order for the fee to be calculated.

C. Alterations, repairs and tenant layouts except one-and two-family detached and attached buildings:

For a permit for the alteration of a building or structure, or tenant layouts, the fee shall be fifty four cents **(\$0.54)** per gross square foot of total area or the minimum permit fee whichever is greater.

For a permit for the repair of a building or structure, the fee shall be calculated as follows: Contract cost of the repair multiplied by **(0.8%)**.

For re-roofing of a building or a structure a minimum fee of two hundred and seventeen dollars **(\$217.00)** would be applied for every 10,000 square feet or fraction thereof.

D. Alterations and repairs of one-and-two-family detached and attached buildings:

Sixteen cents per square foot, or linear foot.....\$0.16
Including but not limited to water proofing, re-roofing, and new replacement fences requiring a permit by the Building Code.

E. Notwithstanding any provisions of this ordinance, minimum permit and application filing fee for any construction, alteration, addition, or revision (per occurrence) except for one- and two-family detached and attached buildings shall be two hundred and seventeen dollars..... \$217.00
Minimum permit fee and application filing fee for new construction, alteration and addition to one and two-family detached and attached buildings shall be eighty two dollars..... \$82.00

F. Removal of building to new location:

For a permit for the removal of a building or structure to a new location, the fee shall be at the same rate as herein established for the alteration or repair of a building or structure.

G. Code Modifications and Appeal:

1. The fee for a construction-code-modification request for one- and two-family attached and detached dwellings is fifty four dollars..... \$54.00
For one- and two-family attached and detached dwellings the fees for filing an appeal is one hundred and five dollars..... \$105.00

2. The fee for a construction-code-modification request for all other buildings, including multi-family dwellings is two hundred and seventeen dollars..... \$217.00
 For all other building, including multi-family dwellings, the fee for filing an Appeal is for hundred and nineteen dollars..... \$419.00

H. Signs.

For a permit for the erection of a sign, see Section (34) of the Zoning Code.

I. Demolitions.

A fee for a permit for the demolition of a building or structure or interior demolition that does not involve any changes to structural or fire-rated assemblies, the fee shall be two hundred and seven dollars..... \$207.00

J. Elevators:

1. Permit fees for the installation and repair of an elevator, escalator dumbwaiter or material/personnel lift, shall be as follows:

Contract cost of the installation multiplied by..... \$0.008
 Applicant shall submit, with permit application evidence of the contract value.

2. Periodic inspection fee shall be as follows:

- Passenger or freight, per elevator base fee of two hundred seventy one dollars..... \$271.00
- Plus additional per floor fee of eleven dollars..... \$11.00
- Escalator each two hundred seventy one dollars..... \$271.00
- Dumbwaiter each thirty two dollars..... \$32.00

3. For a temporary certificate which shall be valid for six (6) months for each Elevator, the fee is three hundred twenty five dollars..... \$325.00

K. Mechanical equipment permits fees:

1. New single-family dwelling units and one- and two-family townhouses:

The fee for mechanical permit of one (1) HVAC system in new single-family dwelling units or one- and two family townhouses shall be..... \$162.00

- Additional HVAC systems, each..... \$54.00

2. Single-family and town house alteration, replacement, and repaired equipment:

The base mechanical fee shall be fifty three dollars (**\$53.00**) plus the equipment fee listed in this section.

The following fee schedule applies to each piece of equipment:

- a. Heating equipment (includes, but is not limited to, heat pump auxiliary heat, heating capacity of packaged units, duct heaters, VAV box heating elements, gas-fired fireplaces, etc.): Each 100 MBH or fraction..... \$22.00
- b. Cooling equipment (includes, but is not limited to, cooling capacity of heat pumps, packaged units, cooling boxes, cooling equipment with compressors, etc.): Each five tons of capacity or fraction..... \$22.00
- c. Fuel tanks: Each 500 water gallons or fraction..... \$44.00
- d. Expansion tanks: Each 50 water gallons or fraction..... \$44.00
- e. Pre-fabricated fireplace (includes wood stoves): Each firebox..... \$27.00
- f. Pre-fabricated chimney: Each chimney..... \$11.00

3. Other buildings: This fee includes a base mechanical fee and individual equipment fee. Applicant shall submit, with permit application evidence of the contract value and equipment value.

- a. The base mechanical fee is (**1.7%**) of the cost difference between the contract value and the value of listed equipment. This fee is in addition to the equipment fee listed below.

b. New, altered, replacement, and repaired equipment fee:

The following fee schedule applies to each piece of equipment:

- I.** Heating equipment (includes, but is not limited to, heat pump auxiliary heat, heating capacity of packaged units, duct heaters, VAV box heating elements, gas-fired fireplaces, etc.)
Each 100 MBH or fraction..... \$22.00
- II.** Cooling equipment (includes, but is not limited to, cooling capacity of heat pumps, packaged units, cooling boxes, cooling equipment with compressors, etc.): Each five (5) ton capacity or fraction..... \$22.00
- III.** Fuel tanks: Each 500 water gallons or fraction..... \$44.00
- IV.** Expansion tanks: Each 50 water gallons or fraction..... \$44.00
- V.** Pre-fabricated fireplace (includes wood stoves): Each firebox... \$27.00
- VI.** Pre-fabricated chimney: Each chimney..... \$11.00

4. A minimum fee applies to all Mechanical Permits.....\$82.00

L. Residential swimming pool fees.

The fee for a permit to construct a swimming pool shall be at the rate of twelve cents (\$0.12) per square foot of water surface area.

M. Refunds.

In case of abandonment or withdrawal of any permit or application, sixty five percent (65%) of the fee shall be refunded to the applicant, provided that he makes a written request before the work is commenced. If work has commenced, the applicant may return the permit with a written request for cancellation and a prorate refund of the fee shall be made based on the remaining uncompleted work; provided further that such request is made within six (6) months after the date the permit is issued.

Effective July 1st, 2009

II. ELECTRICAL FEES

A. Permit required.

No electrical work, except minor repair work, shall be performed by any registered electrical contractor, or master electrician, or any owner, owner's agent, architect or engineer until such person has applied for and received a permit from the inspection services division.

B. Work in single-family dwellings and townhouses.

Any permit required by this section may be issued to a person, whether registered or not, to do any work regulated by this chapter in a single-family dwelling or townhouse used exclusively for residence purposes, including the usual accessory buildings and quarters in connection with such building, provided that the person is the bona fide owner or agent of the owner of such dwelling.

C. Plans required.

Before permits required in this article shall be issued for any electrical work involving a new or renovated commercial or high-rise or multifamily residential building, the prescribed sets of plans must have been submitted to and approved

by the inspection services division. Before permits will be issued for major electrical repairs in existing buildings, the registered electrical contractor, owner, owner's agent, architect, engineer or master electrician shall file with the inspection services division detailed sketches of the work proposed to be done. The permit shall not be issued until the plan or sketches have been approved by the construction plan examiner.

D. Permit fees.

There shall be no fees assessed for a permit required by this section to do electrical work by or for: the Washington Metropolitan Area Transit Authority in connection with the construction, alteration, repair or maintenance of bus and rapid rail system; the Northern Virginia Regional Park Authority.

Nothing in this section shall be construed to alter, amend or modify any rule, regulation, standard or requirement of the National Electrical Code, as adopted by the Virginia Uniform Statewide Building Code, Code of Virginia, 1950, as amended, including standards and amendments previously or subsequently adopted.

No permit shall be issued under the provisions of this chapter until the following fees have been paid:

Base fee per permit for items (1) and (2) of electrical permit.....	\$53.00
Plus	
1. Circuits: Each circuit.....	\$6.50
2. Fixtures and Receptacle Outlets: Each 4, or part of 4, for any portion of a total not producing a whole number when divided by 10 (devices, receptacles, and switch outlets).....	\$8.70
3. Outdoor and Indoor Electric Signs: Outdoor, single unit sign, each.....	\$82.00
Indoor, single unit sign, each.....	\$65.00
4. Temporary Installations:	
• 60 through 100 amperes service.....	\$82.00
• 101 through 600 amperes service.....	\$87.00
• Over 600 amperes service.....	\$130.00
5. Service Equipment:	
• Original installation or replacement of service equipment as follows:	
• First 500 amperes.....	\$82.00
• 501 through 1600 amperes.....	\$190.00
• 1601 through 3000 amperes.....	\$271.00
• Over 3000 amperes.....	\$379.00
• Temporary power (T.P.F.) (prior to final approval).....	\$54.00
• Meters (including sub-meters for all new residential and commercial construction), each.....	\$22.00
• Sub-panels, each.....	\$21.00
6. Commercial site lighting, pole lights, landscape lighting, etc (each).....	\$22.00
7. Residential:	
a. Fixed appliances (excluding space heating devices); all hard wired fixed appliances, separate or combined circuits:	
• First appliance.....	\$22.00
• Each additional (not including circuit).....	\$11.00
Note: Fixed appliances include dishwashers, disposals, dryers, water heaters, ranges, gas burners, air handlers, humidifiers, electronic filters, attic fans, paddle fans, kitchen & bathroom fans, and post and flood lights.	
b. Heating:	
• Each kw (not including circuit).....	\$5.50
• Central air conditioners (not including circuit), each.....	\$22.00
8. Commercial:	
a. Heating, each kw (not including circuit).....	\$6.50
b. All hard wired commercial cooking units, industrial ovens, appliances, etc. (not including circuits), per unit.....	\$22.00

c. Transformers:	
• 1 kva through 50 kva.....	\$44.00
• Over 50 kva.....	\$76.00
9. Larger Receptacle Outlets:	
Greater than 20 ampere capacity, per outlets.....	\$22.00
10. Motors (each):	
• 1/4 hp through 5 hp.....	\$13.00
• 6 hp through 25 hp.....	\$20.00
• 26 hp through 50 hp.....	\$27.00
• 51 hp through 75 hp.....	\$54.00
• Over 75 hp.....	\$82.00
11. Generators (each):	
• Up to 50kw.....	\$82.00
• Over 50 kw.....	\$112.00
12. Fire Annunciation Alarm Systems, Commercial (including circuits):	
Base fee per permit replacing, or setting devices.....	\$162.00
In addition each actuating device: pull station, gong, bell, flashing light, flow switch, tamper switch, smoke detector, heat detector, door lock, etc.....	\$6.50
Fire alarm panel, First plan review:	
For gross floor area of up to 5000 square feet.....	\$271.00
Floor area of 5001-10000 square feet.....	\$523.00
Floor area of 10,001-20000 square feet.....	\$811.00
Floor area of over 20000 square feet.....	\$1082.00
Subsequent plan reviews, each additional review:	
Gross floor area of up to 5000 square feet.....	\$217.00
Floor area of 5001-10000 square feet.....	\$431.00
Floor area of 10,001-20000 square feet.....	\$649.00
Floor area of over 20000 square feet.....	\$866.00
13. Swimming Pools:	
Bonding, pool wiring and motors.....	\$109.00
14. Modular Housing Unit Inspection (not including temporary power, unfinished basements and service).....	
	\$162.50
15. Low voltage wiring.....	
	\$82.00
16. Minimum Permit Fee.....	
	\$82.00
The minimum permit fee shall not apply to permits for the installation of a single circuit and fixed appliances not exceeding 20 amperes in existing single-family homes, townhouses or dwelling units in multifamily buildings.	
17. Re-inspection fee.....	
	\$65.00
18. Working without permit.....	
	\$109.00
19. Overtime inspection fee	
Two hours minimum.....	\$109.00
Each additional hour, per hour, per inspector.....	\$54.00
20. The following additional fees shall apply to each permit:	
a. a fee levy as authorized by USBC for Code Academy activities, currently set at (2%).	
b. a 10% automation enhancement surcharge, and	
c. a 15% indirect cost surcharge	
21. Permit Fees Refund:	
In case of abandonment or withdrawal of any permit, seventy percent (70%) of the fee shall be refunded to the applicant, provided the applicant makes a written request before the work is commenced.	
If work has commenced, the applicant may return the permit with a written request for cancellation and a pro-rata refund of the fee will be made, based on the remaining, incomplete work; provided further, that such request is made within six (6) months after date of the permit or the last inspection.	

22. Temporary Electrical Permits:

Temporary electrical permits will be issued for sixty (60) days. A temporary permit may be renewed for an additional thirty-day period, if necessary. Applications for temporary permits must be filed under any of the following conditions:

- a. For connection to temporary service drop and for equipment to be used for construction of circuits to be used or number of power units to be installed.
- B. For connection to permanent service or for installation of temporary lighting or power equipment not included in original permit, a separate permit based on the permit fee schedule is required.
- c. For connection to permanent service of heating equipment, a temporary permit will be issued if a regular permit for permanent connection of the heating equipment is issued or is on file at the time the temporary connection is requested.

23. Procedures Where Work Continued was started by Another Permittee:

Before proceeding with any electrical equipment installation which has been started by any other permit grantee, an owner shall request the electrical section of the inspection services division to inspect the installation for which a permit was granted and also to inspect any work performed, and shall also obtain an owner's permit for the remaining part of the installation.

General provisions.

a. Preventive maintenance for 1,000 amperes equipment.

It shall be unlawful to perform any work on service equipment, any compartment of a switchboard, a motor control center, a transformer, or a panel for which the ampacity is one thousand (1,000) amperes or larger, or [which has a] voltage rating over two hundred fifty (250) volts regardless of ampacity, without first completely disengaging the electrical power within that piece of equipment or compartment. Pursuant to the Virginia Uniform Statewide Building Code, Volume II, Building Maintenance Code, it shall be the responsibility of the owner, or his responsible agent, of a switchboard having a capacity of one thousand (1,000) amperes or larger, to have a master electrician disconnect said equipment once every five (5) years or less to perform normal preventive maintenance. The preventive maintenance shall consist of all maintenance normally performed by electrical contractors including by way of illustration:

- 1. Vacuum entire interior of switchboard.
- 2. Clean bus and contacts with a suitable nonconductive solvent.
- 3. Lubricate all moving mechanisms.
- 4. Check all conductors for abrasions.
- 5. Torque bus and conductors' connections to manufacturers' recommended specifications.
- 6. Check calibration of over current trip units and protective devices.
- 7. Megger board to manufacturers' specifications before re-energizing.
- 8. Replace worn, damaged or deteriorating components.
- 9. Submit report of preventive maintenance performed to inspection services division within thirty (30) days.

b. Fees:

Two (2) hour minimum.....	\$109.00
Each additional hour, per hour, per inspector.....	\$54.00

PLUMBING & GAS FEES

1. General:

All fees required by this section must be paid prior to release of the permit and before the start of construction.

Permit fees are calculated and collected for each permit application. When an application includes multiple buildings, a separate fee will be assessed to each building as defined in the building code, or as identified by a separate mailing address.

The following additional fees shall apply to each permit:

- a. a Fee levy as authorized by USBC for Code Academy activities;
- b. a 10% automation enhancement surcharge, and
- c. a 15% indirect cost surcharge

2. Plumbing:

- a. Base fee per address, per permit for new work, additions, remodeling, replacing, or setting fixtures and appliances..... \$53.00
Plus, each fixture, drain or appliance..... \$20.00
Minimum permit fee..... \$82.00
- b. Set fees:
 - Building sewer and tap..... \$65.00
 - Building sewer; repair, relocate, lower..... \$65.00
 - Building drain and vent (commercial); extend or relocate..... \$32.50
 - Cap-off sewer..... \$49.00
 - Storm manhole..... \$49.00
 - Water services; new, replace, repair..... \$65.00
 - Fire service..... \$76.50
 - Water pipe (inside); new or replacement per dwelling unit in multi-residential of three (3) or more units or per toilet room in non-residential building..... \$32.00
 - Water pipe (inside) new or replacement per toilet room, bath or kitchen for single family, duplex, or town house..... \$16.25
 - Commercial sewage ejector or sump pump..... \$65.00
 - Residential sewage ejector or sump pump..... \$65.00
 - Solar heating system..... No charge

3. Gas:

- a. Base fee (new work); additions, remodeling, replacing, relocating or resetting gas appliances..... \$53.00
Plus, each appliance..... \$20.00
- b. Set fees:
 - Extending or relocating gas line or pipe..... \$32.50
 - Automatic gas valve (commercial range hood)..... \$65.00
 - Emergency generator..... \$65.00

4. Any installation not listed..... \$76.50

5. Fee per inspection made necessary by failure to be ready when requested and for re-inspections after one(1)..... \$65.00

6. **Modular housing unit**..... \$162.00

7. **Sprinkler permit fees:**

The base fee a per permit to install, extend, redesign, modify or alter any
sprinkler system..... \$162.00
Plus each 25 sprinkler heads or fraction thereof..... \$76.00
The fee for re-inspections made necessary by failure of a fire protection system
to operate in a satisfactory manner..... \$162.00
Standpipe (each)..... \$76.00
Plus per floor served..... \$15.00
Fire pump , each..... \$346.00
The review fee for revisions beyond the second review for each additional
re-submittal or redesign shall be:

- for gross floor area of up to 5000square feet.....\$217.00
- for floor area of 5001-10000 square feet..... \$433.00
- for floor area of 10001-20000 square feet.....\$649.00
- and for floor area of over 20000 square feet..... \$866.00

8. **Gas-fire suppressions system :**

Installation up to contract cost of \$5,000.00..... \$379.00
Installation over contract cost of \$5,000.00..... \$758.00

9. **Range Hood suppression system**..... \$271.00

10. **Working without permit**..... \$109.00

11. **Overtime inspection fee:**

Two (2) hours minimum..... \$109.00
Each additional hour, per hour, per inspector..... \$54.00

Effective July 1st,2009

Notes

Notes:



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